



MINUTES

MINUTES OF THE 2010 PROFESSIONAL PRACTICE COMMISSION MEETING, INTERNATIONAL UNION OF ARCHITECTS

Meeting Dates: October 14-15, 2010

Meeting Host: National Order of Architects of France

Meeting Location: Tour Montparnasse
Paris, France

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Thursday, October 14, 2010

1. CALL TO ORDER, SESSION OPENING

Douglas L Steidl, FAIA, Co-director and Secretary, called the meeting to order at 9:30 am and welcomed the delegates to the 2010 Professional Practice Commission Meeting. On behalf of the Commission he thanked the National Order of Architects of France for their generosity in hosting the meeting.

This being the third meeting of the Commission in this Triennium, he stated that it was a meeting to finalize documents so that the necessary approvals could be obtained from the appropriate body, UIA Council or UIA Assembly in 2011. The four goals of the Commission established in Marrakesh were enumerated for the members, who were directed to the Provisional Agenda, attached to these minutes as Appendix 1, which enumerates the work of the Commission by goal. The goals are:

- Aspirational Standards
- Implementation of Standards
- Architect Mobility
- Equity Issues

Members of the Commission in attendance are listed on Appendix 2 attached to these minutes.



He then turned the meeting over to Professor Zhuang who served as the Chair on Thursday.

Professor Zhuang added his welcome and expressed his thanks to the National Order of Architects of France for their hosting of the Reception and Dinner on Wednesday evening for the Commission in conjunction with the Education Commission. He then proceeded to ask the Commission members to think about the issues to be considered at this meeting and to discern whether they might best be addressed as “Accord Policies”, “Accord Guidelines” or “PPC Practice Notes”.

2. WELCOME REMARKS BY THE MEETING HOST

Isabelle Moreau, representing the National Order of Architects of France welcomed the delegates and expressed how pleased the architects of France were to host the UIA Professional Practice Commission, especially in light of the fact that the Education Commission and the Professional Practice Commission were able to coordinate their efforts by meeting together on Wednesday.

3. WELCOME REMARKS BY THE PRESIDENT OF THE INTERNATIONAL UNION OF ARCHITECTS

Louise Cox expressed her delight at the diligent work of the Commission and stated that she was excited to be a part of the deliberations. She noted that unfortunately she was required to leave at noon on Friday in order to attend the Vellux Award Ceremonies later that evening.

4. INTRODUCTION OF PARTICIPANTS AND GUESTS

Each of the participants was then invited to introduce themselves, state who they represented and the position they held in their member-section or regional organization. A List of Participants is included with these minutes as Appendix 2.

5. ADOPTION OF THE MINUTES OF THE SEPTEMBER 23-26, 2009 MEETING IN NEW DELHI, INDIA

The minutes of the September 23-26, 2009 annual meeting of the Professional Practice Commission were posted to the PPC Website (www.aia.org/about_uia) in October 2009 and the attendees to the New Delhi meeting were notified by e-mail of their posting. They were also distributed by email as Item 5 on this Agenda.



There were no comments or corrections from the Commission members.

MOTION: It was moved by Esa Mohamed and seconded by Albert Dubler to approve The Minutes of the 2009 Annual Meeting. They were unanimously approved by voice vote.

The approved Minutes of the 2009 Annual Meeting are included with these Minutes as Appendix 3.

6. ADOPTION OF THE PROVISIONAL AGENDA

The provisional agenda had been circulated with the pre-meeting materials. The agenda is attached to these minutes as Appendix 1. Due to the departure of individuals at the end of the day on Thursday, September 14, 2010, it was requested that Items 16 and 17 be moved to Thursday immediately after lunch and that Item 14 be addressed as the first item of business on Friday, September 15, 2010.

MOTION: Approval of the Agenda with these modifications was moved by Umaru Aliyu and seconded by Balbir Verma. The revised Agenda was approved unanimously by voice vote.

7. REPORT OF THE PROFESSIONAL PRACTICE COMMISSION SECRETARIAT

The Chair recognized Douglas L Steidl, FAIA, Co-Director and Secretary to make this report.

The report was brief and made orally. The significant points in the presentation included:

1. Preparation and distribution of the 2009 Annual Meeting Minutes and Appendices
2. Representation of the Commission at the UIA Council Meetings in Sydney, Australia and Tokyo, Japan.
3. Adoption by the Council of all recommendations proposed by the PPC.
4. The work of the Secretariat remains at the American Institute of Architects and is processed there by Suzanna Wight Kelly, AIA and Theresa Fulginiti.
5. Documents approved by the Commission have been posted to the website which is still located on the AIA server.
6. Planning the 2010 Annual Meeting in conjunction with the National Order of Architects of France.
7. The document distribution for the 2010 Meeting was smoothly handled through a share point system on the UIA Website, thanks to Nicolas Jelansky and Jean Christophe Polgar.



8. REPORT OF THE UIA SECRETARIAT

Jordi Farrando reviewed the status of the COAC website and UIA's management of that data.

- The UIA Secretariat has obtained the data from COAC in 2009.
- The UIA Secretariat had requested proposals for the updating, hosting and servicing of the website, but believed the cost was beyond their financial capability.
- After the decision was made to update, host and maintain the data base internally at the UIA Secretariat a new data base system for all UIA data was established.
- The UIA Member-Section Questionnaire has been updated and as provided by Mr. Farrando was distributed in the Pre-Meeting materials for review. His written report and the Questionnaire are attached as Appendices 4 and 5. He noted that the requests of the Commission as outlined at the 2009 Meeting had been incorporated into the questionnaire.
- Mr. Farrando noted that additional funding would be needed to maintain the website. He proposed three possible funding sources: 1) Sponsors, 2) Advertisements, 3) User charges.

The Power Point presentation utilized for the presentation is attached as Appendix 6.

After considerable discussion the consensus of the Commission was that this data is essential to the operations of the UIA and is a valuable service to all members of the profession. There should not be a charge for obtaining it as it is the face of the UIA in many ways. The Commission strongly believed that this database is integral to the UIA function and should be considered a key element in the annual budget, which might be supplemented through sponsorships and advertisements. It was suggested that the UIA might provide multiple benefits to sponsors and/or advertisers through the entire cross section of UIA events and information services which would help augment this service.

There were no requests for additional materials to be incorporated into the questionnaire, but Commission members were urged to follow-up with their member-sections to insure that the questionnaire is returned. The Secretary-General was asked to note that an incomplete questionnaire, because the data to answer some questions may not be available, is preferable to a questionnaire that is not returned.

9. REPORT ON THE UIA COUNCIL MEETINGS

*Professional Practice Commission
2010 Annual Meeting*



The Chair called upon Louise Cox to make this report.

President Cox shared her comments on the most recent Council Meeting held in Tokyo 29-31 July 2010 and the Bureau Meeting held in Mexico 1-2 October 2010, noting the following:

- Council accepted Region II's proposal that three regional organizations: MASA, The Forum of Architects of the Black Sea Region (FABSR), and the Visegrad 4 would share the regional representation at UIA Council Meetings with their president attending Council meetings in turn, as non-voting observers.
- Council voted to keep UIA membership fees for 2011 frozen at the 2009 amounts.
- Council accepted the proposal put forward by P. Emmett to participate in a green products web portal and a project of related "webinars" that would be material in the UIA CPD program.
- Council received and noted the report by the Professional Practice Commission and resolved to invite a representative of the World Trade Organization to participate in a one-hour presentation during the commission's presentation at the Tokyo Congress.
- Council received and noted the Vision and Strategy Committee report and agreed that this general policy document should be completed and presented to the Assembly as the 2008 to 2011 general policy and that it would be up to the next Council to carry it forward if it so chooses.
- Council approved the creation of a permanent committee within the UIA CPD JOC structure to carry out the day to day operations of the system.
- Council accepted the new contract with RIBA for its operation of the UIA Validation system. This contract was presented to the UNESCO-UIA Validation Council this week.
- Council endorsed the Habitat Professionals Forum charter.
- Council agreed to contribute to the world landscape convention proposed to UNESCO by the IFLA.
- Council approved the MOU with MASA.
- Council approved the MOU with the Commonwealth Association of Architects.
- Council recommended that negotiations with the Italian Section to reach an amicable solution regarding the outstanding matters from the 2008 UIA world congress in Turin.
- Council accepted the report on preparations for Tokyo 2011, which will run from 25 September to 1 Oct 2011.



- Council asked that the Durban 2014 organizers submit new dates for the Congress and Assembly. Those dates have been re-established for 3 August to 10 August 2014.

The Professional Practice Commission Reports to the Council Meetings in Sydney, Australia in January 2010 and Tokyo Japan in July 2010 are attached as Appendices 7 and 8.

10. REPORT OF THE DRAFTING PANEL ON REVISITING THE EXISTING RECOMMENDED GUIDELINE ON ROLES OF PROFESSIONAL BODIES AND RELATIONSHIPS BETWEEN NATIONAL PROFESSIONAL BODIES AND REGULATORY BODIES

The Chair recognized Ian Pritchard to make the presentation.

Ian Prichard made a detailed review of the document distributed for discussion, enumerating each change suggested by the PPC Advisory Committee during its meeting on 13 September 2010. A lengthy discussion ensued and upon completion only two additional comments remained for the Commission to consider as changes. These two comments follow:

1. There should be included a “Preamble” to the Introduction, explaining that each member-section operates in a unique cultural and legal environment and therefore should apply the document in a manner appropriate to the nature of their specific situation.
2. Under paragraph 1.4, a bullet should be added to say, “outreach for recruitment of future professionals”.

Appendix 9 contains the final draft of the document with all revisions.

MOTION: It was moved by Esa Mohamed and seconded by Shinjiro Wachi that the existing Policy statement be modified as noted in the proposed document and that the Guideline be approved as modified by the PPC Advisory Committee along with the two modifications enumerated above. The motion was approved unanimously by voice vote.

11. REPORT ON THE UIA JOINT OVERSIGHT COMMITTEE ON CONTINUING PROFESSIONAL DEVELOPMENT

The Chair recognized Bonnie Maples, the PPC Representative to the Joint Oversight Committee on Continuing Professional Development, to make the presentation.

*Professional Practice Commission
2010 Annual Meeting*



Ms. Maples' report is attached as Appendix 10. In her verbal presentation she emphasized the realities of the CPD Program, specifically noting:

- The decision that the system would no longer charge providers to offer their courses. There has been an increase in providers participating in the UIA CPD system and offering their programs for use.
- The lack of participation by users purchasing CPD offerings.
- The General Program Operator's funding is depleted.
- The JOC has been reduced to three individuals for better control and efficiency.
- The direction of the CPD is to work more closely with individual regions or member-sections to develop materials that are especially suited to specific geographic areas, to leverage the World Green Building Council to accelerate the program and to work toward "equivalency" in member-section systems.

Discussion by the Commission revealed what was perceived as inequity in the system, especially related to program offerings from developing nations. Feedback suggested that regional platforms for UIA-CPD may assist both regions and the system.

ITEM 16-REPORT FROM THE IMPLEMENTATION TASK GROUP

The Chair called upon Esa Mohamed, Chair of the Implementation Task Group to present this agenda item.

Mr. Mohamed utilized a slide presentation to review the work and recommendations of the Implementation Task Group. This presentation is attached as Appendix 11. The written materials for PPC member usage during the meeting are attached as Appendix 12.

As the presentation was made and the discussion following the presentation confirmed, it is apparent that the significant approach to implementation of the UIA Charter/ Accord/ UNESCO-UIA Validation/and the Education Standards will be through the architecture associations on a member-section by member-section basis around the world. It was quite clear that the architects cannot rely on anyone but themselves to make standardization of education and practice a reality. The discussion acknowledged that following up with the WTO should be accomplished but that only the architects working through MRA's and uniform legislative issues at the national level will bring about equivalencies.



ITEM 17- DISCUSSION OF THE UIA'S PRESENTATION TO THE WTO'S COUNCIL ON TRADE IN SERVICES

Douglas L Steidl reviewed the report of Russell Keune distributed following his presentation to the Council on Trade in Services in October 2009. A copy of the report with action responsibilities is attached as Appendix 13. Mr. Steidl noted that this was an important opportunity for the architects of the world to present the fact that they have prepared consensus documents for their profession and that the documents have been distributed to all the trade in services representatives. He also stated that it was the conclusion of the discussions following the October 2009 meeting by the leadership of the PPC, Russell Keune and Alain Sagne, who also attended the meeting, that the future held little chance for action by the WTO for an architecture specific action.

It was also reported by both Ms. Maples and Mr. Steidl that the group "Friends of Architectural and Engineering Services-WTO" as reported in Russell Keune's report cannot be connected to any UIA Member-Section despite the claim that their leadership is located in Canada.

The Commission discussion again emphasized the need for the Implementation Task Group and the UIA to:

- Act through architects and not rely on other organizations to bring about global equivalencies.
- Maintain contact with the WTO staff.
- Discontinue any attempt to work with the "Friends of Architectural and Engineering Services-WTO". We should represent the Architects, not some other self-appointed group.

12. REPORT OF THE DRAFTING PANEL ON REVISITING THE EXISTING RECOMMENDED GUIDELINE ON CODES AND ETHICS

The Chair recognized Ian Pritchard to present the work of the drafting panel since John de los Angeles who prepared the documents was unable to attend.

Mr. Pritchard carefully reviewed the document as distributed prior to the meeting attached as Appendix 14. He then carefully noted the changes suggested by the PPC at its 2009 Meeting in New Delhi India indicating where each was incorporated into the distributed



document. He then reviewed the modifications recommended by the Advisory Committee on 13 October 2010 as follow:

- The Policy Statement as currently included in the Accord should remain unchanged.
- The General Introduction paragraph should be deleted.
- The third paragraph under Principle 1 General Obligations, beginning with the words, “The basis of the process...” should be deleted.
- Paragraph 1.6 should read, “Architects shall not propose a fee unless they have sufficient information on the nature and the scope of the project to enable a fee proposal to be prepared that will fully cover the work or services with regard to all their obligations towards client, profession and the public. A fee proposal that deliberately does not at least cover the architect’s net expenses shall be considered unfair competition.”
- The last sentence of the introductory paragraph of Principle 2 should read, “Above all, it is the duty of all Architects to respect the needs of society and to embrace the quality and sustainability of the built and natural environments.”
- Paragraph 4.13 should read, “Architects providing architectural services on a project in a country in which they are not registered shall collaborate with a local Architect to insure that proper and effective understanding is given to legal, environmental, social, cultural, and heritage factors.”

The revised document is attached as Appendix 15.

It was noted during discussion that the outsourcing issue raised at the 2009 Commission meeting was not thoroughly addressed in this revised document. Upon completion of the discussions two Motions resulted.

MOTION: It was moved by Albert Dubler and seconded by Adrian Joyce, that the Guideline on Ethics and Conduct be approved as submitted and then amended by the six comments detailed above. The motion was approved unanimously by voice vote.

MOTION: It was moved by Esa Mohamed and seconded by Balbir Verma that the Commission establish a drafting panel to investigate and prepare documents on “Outsourcing of Architectural Services.” The motion was approved unanimously by voice vote.



13. MONITORING UPDATES ON INTEGRATED PRACTICE AND BUILDING INFORMATION MODELING

The Chair recognized Shinjiro Wachi to make this presentation.

Mr. Wachi utilized a power-point presentation to update the Commission members on the continuing development and utilization of Integrated Practice and BIM. A copy of his presentation is attached as Appendix 16.

The updated document from the 2009 PPC Meeting was placed on the PPC Website as a Practice Note. During discussion on this item it was suggested that the Commission consider establishing a drafting panel to determine how Information Management can effectively enhance the position of the architect in the design and construction industry. This was more thoroughly addressed in ITEM 23.

15. COMMENTS/DISCUSSION ON THE JOINT MEETING OF THE UIA EDUCATION COMMISSION WITH THE PPC ADVISORY COMMITTEE

The Chair recognized James Scheeler to present this report.

Mr. Scheeler presented his report from his notes on the interaction of the two Commissions on Wednesday morning, 13 October. No written materials were distributed. The highlights of the report included:

- President Louise Cox and the UIA Secretariat have reviewed all UIA Public Documents for consistency of terminology and have determined the standardized language to be used in the Accord, UNESCO-UIA Validation System, Manual of Visits, Education Policy paper Reflections and Recommendations.
- The 16 Fundamental Objectives, previously contained in II.3 and II.4 of the Charter, have been grouped in a single point in the Charter in Item II.3. The Accord wording should be changed to reflect this reorganization regarding an architect's education.
- A white paper on "Academic and Professional Integrity and Plagiarism" prepared by Magda Mostafa was discussed and it was proposed that a joint education/professional practice drafting panel be established to consider a future UIA Policy.



- The Professional Practice Commission members shared their approach to strengthening the Accord Guideline on Practical Experience/ Training/ Internship.
- Discussion on the topic of integrated practice and building information modeling led to a suggestion that the PPC might carry the topic to a more overarching perspective, creating a drafting panel to investigate how information management might be beneficial to the architect in the design and construction industry. It is hoped that such a perspective might validate the architect in a strengthened leadership position.
- The roles of the two Commissions were reviewed and it was concluded that they are working collaboratively and toward similar visions and goals. Causes for conflict are minimal and the work of each Commission should continue as currently perceived.
- It was noted that the Tokyo Congress and Assembly will occur 25 September-1 October 2011 and that the Durban Congress and Assembly is scheduled for 3-10 August 2014.

MOTION: It was moved by Jim Scheeler and seconded by Albert Dubler that the Accord wording be updated to be consistent with all UIA Documents. The motion was unanimously approved by voice vote.

The meeting was adjourned for the day at 17.30.

Friday, 15 October 2010

Douglas L Steidl, acting as chair for this day called the meeting to order at 09.00.

14. REPORT OF THE DRAFTING PANEL ON REVISITING THE POLICY AND GUIDELINE ON PRACTICAL EXPERIENCE/ TRAINING/ INTERNSHIP

The Chair called upon Bonnie Maples to make this presentation.

Ms. Maples utilized a power point presentation to explain the work of this drafting panel established at the PPC Meeting in New Delhi, India in 2009. This was the first review of the panels work by the entire Commission. The power point is attached as Appendix 17.

During her presentation Ms. Maples noted that the panel believed the Policy itself served the interests of the UIA and to change it in any way would conflict with the wording included in



numerous other documents. Therefore the panel recommends that the Policy remain unchanged.

In discussing the Guideline she made the following points:

- The need for two years of experience/ training/ internship is minimal and the current guideline provides no quality levels on expertise areas that must be included. An intern needs only “seat time” and could learn only one aspect of architecture i.e. window details. Therefore the panel has tried to define time, quality of the experience and areas of expertise.
- The current Guideline defines only the Intern and the Supervisor. The new document adds the Authority and the Mentor in an attempt to provide the Intern with more advice and assurances that the intern period will serve the intern well.
- The document attempts to secure the necessary knowledge through experience, but to allow the Intern options on how it may be acquired.
- The appendices provide methodology and guidance on the specifics of how to document the internship.

After the presentation discussion comments were recorded as follow:

- The system outlined seems complicated. This was countered by another comment that noted this was an aspirational document and that member-sections could adopt the parts that are needed for their situation, but the document should be complete in its aspirational qualities.
- It should be noted somewhere that Responsibility to society is the most important issue.
- It should be noted that Internship occurs as part of a linear progression and that a degree/diploma/other evidence of qualification needs to be documented.
- The idea of Mentor seemed to present difficulties for some around the table, while others believed the mentor was the important advisor looking out for the best interest of the Intern. Overall the discussion favored the Mentor inclusion.
- “Education is not a substitute for experience” was expressed as was the comment “doing is required, observing is not the same”.
- The ability for a non-registered individual to act as Supervisor or Mentor was questioned by some. There was also a strong voice for alternative means of gaining experience besides in a consulting architect’s office.
- The breakdown of hours required by category was questioned.
- The panel should investigate the role that professional societies play in experience/ training/ internship.
- Maintain the requirement that Interns be paid for their internship.



- This new document demonstrates that the practice environment is changing.

MOTION: It was moved by Albert Dubler and seconded by Phillip Crafford that the fine work of the panel be acknowledged and that they continue their efforts in line with the direction they've taken to date, noting the comments of the Commission. The motion was unanimously approved by voice vote.

18. UPDATE ON THE UIA-FIDIC CLIENT/ARCHITECT AGREEMENT

The Chair called upon Tillman Prinz to update the Commission on the status of the Agreement.

Mr. Prinz stated that all content issues had once again been agreed upon by FIDIC, which had earlier in the year questioned several paragraphs due to the assignment of new personnel to oversee the Agreement. But all questions had been answered without changes to the document.

It is now necessary for the final contract on sales and distribution to be agreed upon between UIA and FIDIC. This is not something that Mr. Prinz is empowered to negotiate. Louise Cox asked that the proposed contract from FIDIC be forwarded to her for review and she will carry the project forward. Mr. Prinz stated he would forward the proposed document to both the UIA President and the UIA Secretary General.

Comments from several Commission members noted the need for the Agreement to be available as soon as possible, that there is a great need in several regions of the world for such a document.

19. REPORT OF THE DRAFTING PANEL FOR THE STUDY OF A GUIDELINE FOR THE DEVELOPMENT OF ARCHITECT COMPENSATION

The Chair recognized Sven Silcher to present the drafting panel report.

Sven Silcher presented the work of the panel to date utilizing a power point show. The written documents distributed prior to the meeting are attached to these minutes as Appendices 18, 19, 20 and 21. Considerable discussion ensued. The following comments were noted:



- The following should be added to the end of what is currently noted as the Accord Policy, "...and is considered unfair competition."
- In the end it is the judgment of the architect that remains critical. How that individual evaluates the scope, the time, the detail required and their own diligence.
- This addresses time analysis very well but does not seek to address value provided by the architect to the client.
- "Net Expense" should be defined.
- This document serves to enlighten the architect not the client. It should probably be considered a Practice Note.
- A bibliography of architectural society documents that address compensation and are already available should be added.
- Consider a percentage of compensation method that not only takes into account construction cost but construction cost plus land cost.
- Consideration might be given to determining how compensation is distributed in a collaborative project where multiple firms, including international participants, share the work.
- It might consider a broader scope of services given the fact the "Quality of the Built Environment" is the goal and the architect practices in an arena that allows additional services.
- Consider including a statement that an architect should not accept compensation that doesn't allow proper execution and responsibility to the quality of the natural and built environments.

MOTION: It was moved by Graham Scott-Bohanna and seconded by Phillip Crafford that the effort on this document continue, but that in the meantime the current edition should be posted as a "Practice Note" stating it is still under development. The motion was unanimously approved by voice vote.

20. UPDATE ON COMPILATION OF "PRACTICE HANDBOOKS"

The Chair recognized Eugene Barnard to present the agenda item.

Eugene Barnard overviewed the work since the 2009 meeting of the Commission by use of a power-point presentation that explained the process used, the data compiled and the pitfalls to the methodology. The documents had been distributed to the Commission previously and are attached as Appendix 22.



Upon completion of the presentation Mr. Barnard offered three proposals on how to proceed from this point:

- Communicate the compiled materials via email, the newsletter and the UIA website to the member-sections.
- Compile and publish an outline useable by a member-section to develop its own Practice Handbook specific to its local practices. Mr. Barnard offered to develop the outline.
- Update the Practice Handbook Compilation on a three year cycle utilizing the PPC/ Secretariat Questionnaire as a means to obtain updated data.

MOTION: It was moved by Eugene Barnard and seconded by Umaru Aliyu that the three recommendations be adopted by the Commission. The motion was adopted unanimously by voice vote.

21. REPORT OF THE WRITING PANEL ON THE ROLE OF ARCHITECTS IN PUBLIC/PRIVATE PARTNERSHIPS

The Chair recognized Graham Scott-Bohanna to make this presentation. A document previously submitted by Mr. Scott-Bohanna had been distributed prior to the meeting of the Commission with the proposed agenda. This document is attached to these minutes as Appendix 23.

Graham Scott-Bohanna provided a verbal overview of the proposed Guideline addition, indicating if there were questions on the written materials that followed the underlined materials of the Guideline he would answer any questions.

There were no questions, but a discussion ensued as to whether the PPC should revisit all delivery systems with the intent of looking at how the architect's role is affected by each and how the architect's effectiveness can be enhanced or reduced by the methodology of the system. The conversation continued asking the question does the PPC wish to endorse or oppose certain delivery systems?

It was agreed add this issue to the discussion under ITEM 23.

MOTION: It was moved by Graham Scott-Bohanna and seconded by Sven Silcher that the proposed addition to the Guideline on Procurement be adopted. The motion was unanimously adopted by voice vote.



22. APPROACH TO THE 2011 UIA CONGRESS PPC PRESENTATION

The chair called upon Tillman Prinz to present the proposed presentations that the Commission might prepare for the UIA Assembly in Tokyo, Japan.

Mr. Prinz utilized a power point to explain what had been proposed to the organizing committee. A copy of the power point presentation is attached as Appendix 24. The proposal included two one and a half hour sessions utilizing multiple person panels for discussion. After the presentation, the discussion revealed the following comments:

- A concern for time, i.e. too many presenters limited to 10 minutes each.
- Insure a global perspective and not just EU or North American viewpoints.
- The presentations should look to 2050 not today.
- Consider more emphasis on “responsibility”.
- Think about including the architect’s responsibility toward his colleagues.

MOTION: It was moved by Tillman Prinz and seconded by Umaru Aliyu that the presentation should move forward in the two panel format with greater elaboration and refinement. The motion was passed unanimously by voice vote.

23. OPEN FORUM/ NEW BUSINESS/ DIRECTIONS FOR THE WORK AGENDA FOR 2011-2014

The Chair noted that the UIA Leadership and the UIA Secretariat had worked diligently over the past year to assure that the language between the UIA Charter, the Accord, the UNESCO-UIA Validation documents, the Education Standards and other materials were consistent. In order to make the documents consistent, Accord Policy 3, Fundamental Requirements for an Architect should be modified to correspond to the wording of the UNESCO-UIA Charter for Architectural Education.

MOTION: It was moved by James Scheeler and seconded by Albert Dubler that the wording in the Accord Policy 3, Fundamental Requirements for an Architect be modified to correspond to the wording of the UNESCO-UIA Charter for Architectural Education. The motion was unanimously approved by voice vote.

The Chair led the discussion on the Commissions approach to the future, reminding the members of the four goals established in 2008. Firdous Oosidhoum shared a spreadsheet overview of the work undertaken by the Commission since 2004 which delineated the work



tasks sorted by year and goal. Her conclusion after looking at the materials was that the Commission's work has been consistent and progressive, moving toward the four goals and consistently addressing the needs of the profession as the environment surrounding architectural practice continues to evolve.

After discussion and careful consideration, the Commission enumerated twelve issues that should be pursued at least through an initial investigation as a work program for 2011-2014. Many other items were raised, but these twelve were seen to be the most relevant. The name following each is either that of someone who volunteered or is proposed to lead the effort:

- Quality of Architecture – Vlad Gaivoronschi (Romania)
- Practice Standards Outline – Eugene Barnard (South Africa)
- Technical Standards Proliferation – Tillman Prinz (Germany)
- Information Management as an Opportunity for Architects to be Leaders of the Design/Construction Process – Shinjiro Wachi (Japan)
- Professional Integrity and Plagiarism – Joint drafting panel with the Education Commission – Ian Pritchard (United Kingdom)
- Practical Experience/Training/ Internship – (Continued) – Bonnie Maples (Canada)
- Outsourcing of Architectural Services – Balbir Verma (India)
- Architect Compensation – (Continued) – Sven Silcher (Germany)
- Analysis of Project Delivery Systems and their Impact on Architects – Graham Scott-Bohanna (Australia)
- Implementation Task Group – (Continued) – Esa Mohamed (Malaysia)
- Comprehensive Vision of Resources and Systems to enhance Architect Development – James Scheeler (USA)
- UIA Continuing Professional Development Sustainability Overview – Umaru Aliyu (Nigeria)

MOTION: It was moved by Graham Scott-Bohanna and seconded by Chun Gyu Shin that the twelve items be adopted as the 2011-2014 PPC Work Agenda. The motion was unanimously approved by voice vote.

24. 2011 COMMISSION ANNUAL MEETING



After discussion of options for the 2011 PPC Annual Meeting and in consideration of the timing of the UIA Congress and Assembly, the Commission by consent agreed that the next meeting should be held in Tokyo, Japan, immediately prior to the start of the UIA Congress.

Details were left to be worked out between the UIA leadership, the Commission leadership and the Japanese Organizing Committee.

25. SUMMATION OF THE STATUS OF THE COMMISSION'S WORK AGENDA

The Chair summarized the actions taken at this meeting and the status of the agenda items.

1. The following items were adopted:

- Minutes of the September 24-25, 2009 meeting in New Delhi, India were approved as submitted.
- The meeting Agenda was adopted as modified.
- The work Program for the Commission for 2011-2014 was adopted.

2. The following reports were received:

- Professional Practice Commission Secretariat.
- UIA Secretariat.
- Actions of the UIA Council.
- Integrated Practice and BIM.
- Joint Meeting with the Education Commission.
- Implementation Task Group
- WTOI Relationship.
- Client/ Architect Agreement.
- Continuing Professional Education Joint Operating Committee.

3. Continued the following efforts:

- Drafting Panel on Practical Experience/ Training/ Internship.
- Drafting Panel on Architect Compensation.
- Practice Handbook Compilation in a new direction.

4. Approved the following items:

- Policy modification and new Guideline on Governance of the Profession.
- New Guideline on Codes of Ethics.
- A new Practice Note on Architect Compensation.
- Addition to Guideline on Procurement for Public/ Private Partnerships.
- Approach to the 2011 Congress Presentation.
- Wording coordination modifications for the Fundamental Requirements of an Architect.



26. APPRECIATION TO THE MEETING HOST

The Co-Directors asked the representatives of the National Order of Architects of France to stand and receive the Commissions heartfelt thank you for providing a location where the Commission's work could be undertaken in an environment with wonderful light, a tremendous view of Paris, great food and well conceived logistics. The Co-Directors asked that Sophie Goodfellow be introduced to the Commission members and publicly acknowledged for her persistent and accurate work in assembling registration forms, hotel reservation forms and for making all the arrangements. A round of applause was given to all who sponsored this meeting.

Also, noted for recognition was the BAK for their reception on Thursday evening. Claudia Sanders was recognized for her coordination of that event.

27. CLOSING COMMENTS

Both Co-Directors expressed their appreciation to the Commission members for their dedication and commitment. Noted were the many thoughtful and well prepared documents that were considered at the meeting.

28. ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 17.10.

29. APPENDICES

NOTE: These appendices are available for viewing on the UIA PPC website at www.iaa.org/about_uaa. They are found under the heading of "UIA-PPC 2010 Annual Meeting, Paris, France".

1. Proposed Agenda of the 2010 Annual Meeting
2. List of Participants
3. Approved Minutes of the 2009 Annual Meeting, New Delhi, India
4. Written Report on Practice Standards Database
5. Questionnaire to Member Sections on Practice Standards
6. Presentation to the Commission on Practice Standards Database



7. PPC Report to the UIA Council in Sydney, Australia, January 2010
8. PPC Report to the UIA Council in Tokyo, Japan, July 2010
9. Policy and Guideline on Governance of the Architectural Profession
10. Report on the UIA CPD Program
11. Report of the Implementation Task Group
12. Implementation Task Group Work Sheet
13. Report on the October 2009 Presentation to the WTO Council on Trade in Services
14. Draft Document on Policy and Guideline on Codes and Ethics
15. Guideline on Codes and Ethics Final
16. Updated Presentation on Integrated Practice and BIM
17. Draft Guideline on Practical Experience/ Training/ Internship
18. Draft Guideline for Architect Compensation
19. Draft Architect Compensation Appendix I
20. Draft Architect Compensation Appendix II
21. Draft Architect Compensation Appendix III
22. Practice Handbook Compilation 2010
23. Guideline on Public/Private Partnerships
24. Presentation on the 2011 UIA Congress PPC Presentation