

# The American Institute of Architects 2009 Corporate Architects and Facility Management Scholarship

## General Information and Instructions for Applicants

### THE PROGRAM

This scholarship is administered in conjunction with the staff of National Architectural Accrediting Board-approved programs of architecture in the United States and RAIC Canadian schools of architecture.

### ELIGIBILITY

Applicants must be enrolled and working toward their first professional degree in architecture and can be

- In the third or fourth year of a five-year program that results in a BArch degree
- In the fourth or fifth year of a six-year program (4+2 or other combination) that results in an MArch degree
- In the second or third year of a three- to four-year program that results in a MArch degree and with an undergraduate degree in a discipline other than architecture

### ENTRY REQUIREMENTS

The following is required from each applicant:

- A completed scholarship application
- A transcript from each academic institution attended since high school
- One letter of recommendation
- A résumé
- An essay on the requested topic

### AWARDS

- The number of awards varies each year and is based on available funds. The scholarship amounts usually range from \$1,000 to \$2,500.
- The scholarships will be awarded for a full academic year beginning fall 2009. The award may not be used retroactively, deferred for use later, used for a partial year, or transferred to another individual.
- Awards will be announced in March 2009.

### DEADLINES

The application and all accompanying information, including transcripts and letter of recommendation must be received no later than **January 22, 2009**, and e-mailed to [caf@ia.org](mailto:caf@ia.org).

### SELECTION

AIA members serving on the Corporate Architects and Facility Management Scholarship Advisory Group will select the recipients on the basis of academic performance, the recommendation letter, and the essay.

All decisions are final. Applications and attachments become the property of the American Institute of Architects.

### CONTACT

For questions please contact: Shaw Hubbard, 202-626-7455, [shawhubbard@aia.org](mailto:shawhubbard@aia.org).



# AIA Corporate Architects and Facility Management Scholarship

## Application

### PERSONAL INFORMATION

Name		Male/Female		
Permanent Address	Street	City	State	Zip
Current Address (where results of scholarship can be sent)	Street	City	State	Zip
Telephone (for contact if additional information is needed)	E-mail address			

### ACADEMIC RECORD

List the academic institutions you have attended since high school in chronological order, the first being the most recent. Send a transcript from each school listed, including the institution where you are currently enrolled. If a single transcript contains your complete academic record, it is not necessary to send separate transcripts.

1. Name of school	Dates attended and degree
2. Name of school	Dates attended and degree
3. Name of school	Dates attended and degree

Identify the school you will attend during the 2009 academic year. If different from the school you are currently attending, please note.

School	Current year in program	Year in program in 2009
Degree anticipated	Anticipated graduation date	

#### Type of degree program (check one)

Five-year BArch     Six-year MArch     Three- to four-year MArch     Other \_\_\_\_\_

### ESSAY

Submit a 1- to 1½ page, double-spaced, typed essay (approximately 500 words, at least 11-point font) that responds to the topic below. Please be advised that selected essays may be posted on the AIA Web site.

**Essay topic:** How has your education prepared you to design projects for and with corporate clients? Please make your essay specific in reference to a project you have designed, a design concept that you have learned, a project that you have visited in your studies, or a course of study that you have planned.



# AIA Corporate Architects and Facility Management Scholarship

## Recommendation

### TO THE APPLICANT

Please complete the top portion of the form and submit with your letter of recommendation. The letter should be from a member of the faculty where you are currently enrolled.

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Name of applicant

University attending

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Name of recommender

- I waive my right to inspect this appraisal when completed and understand that it will remain confidential.
- I do not waive my right to review this appraisal.

### TO THE RECOMMENDER

The above-named student is applying for the AIA Corporate Architects and Facility Management Scholarship. Write a letter of recommendation that provides a candid evaluation of the applicant. The submission deadline is January 22, 1009.

Please include the following points:

- Length of time you have known the applicant and in what connection
- How the applicant rates in comparison to his or her peers
- Any additional comments about the applicant

Under the Family Educational Rights and Privacy Act of 1974, a student has the right of access to records, including letters of reference. Unless the applicant has waived the right of access, he or she will be able to review your letter upon written request.

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Signature of recommender

Date

