

FORWARD

The Architecture and Design Journal of the AIA National Associates Committee

Submission Guidelines

Forward welcomes the submission of essays, projects, posters, and responses to articles. All *Forward* issues are themed and submittals are selected for publication based on alignment with the issue theme.

Please contact the *Forward* Director, Olivia Graf Doyle, should you have questions about a proposed article.

SUBMISSION METHOD AND DEADLINE

Please send the final version of any submission to Olivia Graf Doyle, *Forward* Director, via email at olivia.graf.doyle@gmail.com on or before **Friday, June 14th, 2013**. Submissions should be formatted as specified on page 2, "Submission Guidelines." Authors anticipating difficulties meeting the deadline should contact Ms. Graf Doyle as soon as possible.

Articles are selected based on a Peer Review Process and an editorial review by the *Forward* Director and *Forward* Assistant Directors. Selections are made based on the quality of the submission, alignment with the issue theme, and alignment with *Forward's* editorial objectives. In addition, selected authors are invited to serve as *Forward* Peer Reviewers for future issues.

FALL ISSUE THEME: TEMPORALITY

To me, buildings can have a beautiful silence that I associate with attributes such as composure, self-evidence, durability, presence, and integrity, and with warmth and sensuousness as well; a building that is being itself, being a building, not representing anything, just being.

—Peter Zumthor, Hon. FAIA
Thinking Architecture

What is the fundamental relationship between the integrity, authenticity, and presence of a work and the duration of that same work? How can we assess the type and nature of the changes that occur in the appearance of a work over time? How can we think about those singular moments when a work of architecture reveals a depth and poetry previously unimagined? How do we consider projects that exist for only brief moments, but continue to resonate as exemplars for decades afterwards?

Forward 213 seeks scholarly design-research, visual compositions, and projects which explore the concept and ideas of *Temporality* in the fields of research, theory, education, and practice. The journal endeavors to present exemplary works that reflect on the roles of time, duration, authenticity, and presence in design. We seek essays and design projects that examine contemporary ideas of space, materiality, technology, assembly, time, sequence, and duration relative to design concept, process, and product.

SUBMISSION GUIDELINES

Please email your submission in MS Word format AND a **final** version (single pdf file no larger than 5 Mb in size for text and images) to the *Forward* Director at the e-mail address listed above. Review the detailed descriptions below for Articles and Posters: your submission should conform to the guidelines and requirements. Finally, include a copy of your resume or curriculum vitae. Note: if your entry is selected, you will be asked to provide high resolution jpg format images.

Forward requires all authors to undertake their own line-edits for correct grammar, accurate spelling, and cogent sentences.. In addition, authors are responsible for the proper documentation of citations and research as endnotes. Finally, it is the responsibility of the author to obtain copyright permissions, where applicable, for all images included in the article. If selected, please be prepared to provide written statements of permission from each copyright owner (from the photographer or creator of the original work).

Articles: [FEATURES]

1. 500-1200 words. Please use *italics* (no underlining) when appropriate and follow the *Chicago Manual of Style* for grammar and references.
2. Images: A minimum of 2 images are required. The images should support, explain, and clarify the information presented in the text. Beneath each image, please include a caption and the individual or group to be credited as the copyright owner.
3. Please include all citations in a "REFERENCES" section located at the end of your document. Use document **endnotes** with attribution in the REFERENCES section. Number your references beginning with 1. For questions regarding format, refer to the *Chicago Manual of Style*.
4. At the end of the article, please include a short (3-5 sentences) biography, including your credentials and recent experience. Also include a headshot image in your submission.

Posters: [FAST FORWARD]

1. Approximately 250-500 words of text and images on a spread (11" x 17"). Please use *italics* (no underlining) when appropriate and follow the *Chicago Manual of Style* for grammar and references.

2. Images: A minimum of 3 images are required. The images should support, explain, and clarify the information presented in the text. Beneath each image, please include a caption and the individual or group to be credited as the copyright owner.
3. Please include all citations in a "REFERENCES" section. Use document **endnotes** with attribution in the REFERENCES section. Number your references beginning with 1. For questions regarding format, refer to the *Chicago Manual of Style*.
4. Please include a short (3-5 sentences) biography, including your credentials and recent experience. Also include a headshot image in your submission.

GUIDELINES FOR SUBMISSION OF RESEARCH/ THEORY ARTICLES

Forward encourages researchers, designers, artists and scientists to submit their scholarly research and creative work. Articles focused on research should have a strong, original thesis related to the issue theme. We encourage multidisciplinary discussion and collaboration, and actively seek broad perspectives from those outside the architecture profession.

GUIDELINES FOR SUBMISSION OF DESIGN WORK

Forward encourages design professionals to submit their proposed, in progress, or completed projects for publication. Articles on design work should respond to the topics and compelling questions related to the issue's theme and should describe the conceptual ideas, development process, project intent and project type or program. Clearly state the design intent and explain how that intent is made manifest in the final project. Finally, please include edited documentation of plans, sections and relevant conceptual sketches, diagrams, model photos and construction photos as appropriate.