



Memorandum

Date: May 20, 2009

To: Nominator for the AIA/ACSA Topaz Medallion for Excellence in Architectural Education

From: Helen Looney
Associate, Honors & Awards

Subject: AIA/ACSA Topaz Medallion 2010 Nomination Package

Thank you for your interest in a 2010 AIA/ACSA Topaz Medallion nomination package. The following information should be used for preparing a submission of the nominee's work. Please complete the forms and fulfill all requirements as outlined in the enclosed instructions.

All submissions must be provided on a disk not in a binder.

The AIA/ACSA Topaz Medallion for Excellence in Architectural Education is awarded jointly by the AIA and the Association of Collegiate Schools of Architecture (ACSA) to an individual, who must be living at the time of nomination, who has spent at least a decade primarily involved in architectural education, and whose primary contribution to architectural education has been on the North American continent.

Eligibility

Any colleague, student, or former student may nominate candidates for the Topaz Medallion.

Criteria

- The candidate shall have evidenced great depth, having a cumulative effect on a long line of students.
- The candidate shall have evidenced great breadth, having influenced a wide range of students.

- The candidate shall be a person whose activities have consistently directed themselves toward the future as well as the past.
- The candidate shall have evidenced the ability to transcend specific areas of expertise or shall have made connections between areas, in the event that the candidate's areas of focus might be considered circumscribed.
- The candidate shall be widely known by the quality of his or her products: by those who also taught, by those who practiced architecture, and by those who perhaps did neither.

Additional Considerations

Throughout the submission, where applicable and to the extent possible, you are encouraged to highlight any aspects of the nominee's work or life experience that may have reflected contributions or sensitivity concerning areas of special interest to the Institute, its members, and the architecture profession, including but not limited to the Policy and Position Statements of the AIA. These might include such areas as diversity, sustainability, or the mentoring of emerging professionals, to the degree the nominee has had the opportunity to address them, or as these topics may enhance the nominee's presentation.

Completed submissions must be **received by October 23, 2009**. This date is firm and no exception will be made. **Mail completed submission disks to:**

Honors and Awards Department
AIA/ACSA Topaz Medallion
The American Institute of Architects
1735 New York Avenue, NW
Washington, DC 20006-5292

Should you have any questions about the submission process please contact honorsawards@aia.org.